



# EMPLOYMENT APPLICATION

*Van Berkum Nursery is an equal opportunity employer and does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, gender, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.*

## APPLICANT INFORMATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you eligible to work in the U.S?  yes  no

Are you at least 18 years old? (If no, you may be required to provide authorization to work.)  yes  no

Have you ever been terminated from employment or asked to resign by an employer?  yes  no

If yes, please provide company name and details. \_\_\_\_\_  
\_\_\_\_\_

Can you work overtime, including weekends?  yes  no \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?  yes  no

Available Start Date: \_\_\_\_\_ Hourly rate desired: \_\_\_\_\_ Position Desired: \_\_\_\_\_

Are you currently employed?  yes  no      If yes, may we contact your present employer?  yes  no

How did you hear about us? \_\_\_\_\_

Have you worked at Van Berkum before? \_\_\_\_\_

Do you know anyone who works or worked for Van Berkum? \_\_\_\_\_

## EDUCATION (Name of school? Number of years attended? Degree received? Major?):

High School: \_\_\_\_\_

College/Trade School: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have an special skills, experience and/or training that would enhance your ability to perform the position applied for?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY** (Include your last seven (7) years of employment history, including periods of unemployment. List your most recent job first and work backwards in time. *Incomplete information could disqualify you from further consideration.*)

Start \_\_\_\_\_ End \_\_\_\_\_ Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Summary of work performed \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_ May we contact this employer?  yes  no

Start \_\_\_\_\_ End \_\_\_\_\_ Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Summary of work performed \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_ May we contact this employer?  yes  no

Start \_\_\_\_\_ End \_\_\_\_\_ Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Summary of work performed \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_ May we contact this employer?  yes  no

Start \_\_\_\_\_ End \_\_\_\_\_ Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Summary of work performed \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_ May we contact this employer?  yes  no

Start \_\_\_\_\_ End \_\_\_\_\_ Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Summary of work performed \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_ May we contact this employer?  yes  no

**REFERENCES**

List the names of three persons not related to you, whom you have known at least three (3) years, that we can contact to vouch for your character.

Name \_\_\_\_\_ Years Acquainted \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Years Acquainted \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Years Acquainted \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

**Please read carefully before signing.**

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Van Berkum Nursery to hire me. If I am hired, I understand that either Van Berkum Nursery or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Van Berkum Nursery has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Van Berkum Nursery true and complete information on this application. No requested information has been concealed. I authorize Van Berkum Nursery to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature \_\_\_\_\_ Date \_\_\_\_\_